



Date: 14th February, 2025

NOTICE

I LL.B. (Sem.-II)

Drafting, Pleading & Conveyancing – I

(Only for ATKT Students - 60:40 Marks Pattern)

I LL.B. students attempting the ATKT Examination are hereby informed that the Drafting, Pleading and Conveyancing – I Examination shall be held on **20th March, 2025 from 3:00 pm to 5:30 pm**. The exam shall be conducted offline.

PAPER PATTERN FOR WRITTEN EXAM

Sr. No.	PARTICULARS	MARKS
1.	Essay Writing	10
2.	Comprehension	10
3.	Precis Writing	10
4.	Drafting of documents	30
5.	Answer the questions in 2 – 3 sentences (10 questions of 2 marks each)	20
TOTAL		80

All students shall be required to give a Presentation for **20 mark** which shall be held on **20th March, 2025 from 5:00 pm to 5:30 pm**. Student shall present for 10 minutes on any project topic of their choice.

SYLLABUS FOR WRITTEN EXAM

DPC I comprises of the following two components:

Sr. No.	COMPONENT	MARKS
1.	Drafting	50
2.	Communication Skill a. Written skills (30 marks) b. Spoken Skills (20 Marks)	50

The Drafting syllabus comprises of following:

1. Letter for obtaining permission from a statutory authority;
2. Letter of Attornment;
3. Accountable receipt;
4. Promissory note;
5. Affidavit for change of name;
6. Declaration;
7. Adjournment Application in criminal matters;
8. Vakalatnama for High Court
9. Vakalatnama for City Civil Court / District Court
10. Schedule of property – plot of land with structure thereon;
11. RTI Application,
12. Will;
13. Codicil;
14. General Power of Attorney;
15. Special Power of Attorney;

In case of any queries, the students may contact:

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